



**Studio Rules:**

**For Parents:**

Parents are permitted to observe class the last week of every month.

Observation is for one parent/guardian. If you must bring other siblings, then all young children must be supervised.

Help keep our studio clean and tidy. Please throw away all trash.

Please pick up your dancer promptly at the end of their class. If you are going to be late, please call 586-524-8378.

**For Dancers:**

Promptness is extremely important. It is recommended that students arrive no more than ten minutes early in order to get a drink, go to the bathroom, get warmed up and be dressed properly.

**IMPORTANT Dance Etiquette:** My primary goal is for your children to have fun while learning dance technique and a strong work ethic.

Please be prepared for class. Proper dress code is required for all dance classes. Hair must be pulled up and secured back.

Use bathroom prior to class.

Do not have frequent class absences.

No cell phones in the dance studio. (Please keep all personal items in your dance bag.)

No gum is allowed in class.

Be respectful and do not talk during class unless you are asking a question.

Be willing to try new dance material. Put positive energy into your dance class.

No leaning, lounging or hanging on the ballet barres.

If you must leave early, notify instructor prior to class.

Good dance etiquette is of equal importance to good dance technique.







## Shoe and Dance Attire Requirements





### Dress Code for ALL Classes



Leotard and tights, any color & style. HAIR must be pull up into a bun, pony tail or braids for every class.



### Class Specific policies:





Ballet/ Combo/Creative movement/Arco: Pink split sole Ballet shoes. NO shorts allowed, only skirts. Hair in a bun. No jazz pants or shorts in ballet classes, and only allowed in other classes if they are form fitting.



Tap: Black Jazz Taps





Jazz/Dance team prep/ Stretch and Tone/ Technique: Carmel or black jazz shoes.





Hip Hop / Musical Theater: Black Jazz shoes or all black Dance Sneakers. Shorts and Tank tops can only be worn if they are snug fitting and at the discretion of the instructor.





### Tuition Policy:





Monthly tuition is due the first lesson of the month (invoices are not mailed unless payment is past due). Each month's tuition is for four weeks of dance. After the 10th, a \$10 late fee will be assessed. Arrangements can be made for special circumstances. There is a \$35 fee for returned checks. No credits, refunds, or adjustments for student absences whether it is due to student absence or studio closure, however students are encouraged to attend a make-up class



Tuition does not include the recital fee, payment for dance attire or any other fees. The tuition is for taking the class only. No envelopes or statements will be handed out or mailed, however, tuition email reminders will be sent monthly.





Holidays and closures are NOT included in the 4-week period.





Registration fee is \$25/student.



Sibling Discount- 10%



CHECK: Checks can be mailed, given to the studio director/instructor, or dropped in the tuition box at the reception desk. If the name on the check does not match the dancer's name, please make note on the memo line. A \$35 fee will be charged for all returned checks (NSF).



CASH: When paying by cash, please use exact change. The studio office does not keep much petty cash in the office. Please do NOT mail or drop cash payments in the tuition box.



TUITION IS NON-REFUNDABLE





## Attendance Policy:



**Illness Policy:** Parents are advised to keep their dancers home for the following conditions:



- Pain - any complaints of unexplained or undiagnosed pain



- Fever, nausea or vomiting



- Infected skin or eyes or an undiagnosed rash



- Children with known or suspected communicable diseases or lice.



**Missing Classes:** If a student will be missing a class, please call the office or email the studio



**Excessive Absences:** Students with excessive class absences may be pulled from the recital without refund. This is at the teacher's discretion.



Attendance is really important so that your dancer can keep up with the other dancers. When we start choreography for recital it is really important that all students are in class.



**Closures due to Weather:** The MIT is generally closed if area schools are closed due to severe weather, including anticipated icy road conditions. We err on the side of caution in considering travel conditions for our students, parents, and staff. Class cancellations due to inclement weather will be sent via email/text and our social media feeds at least 2 hours prior to a class start time. The MIT does not refund tuition due to inclement weather or other acts of severe nature that cannot be avoided. Students can make up the cancelled class in any other class of their choice at the studio in the same age/level. If a class/day has to be cancelled more than two times due to inclement weather, I will offer make-up classes.

